



## APFP Designation Reinstatement Form



Name of Applicant: \_\_\_\_\_

APFP No.: AP \_\_\_\_\_



### Section A: Reinstatement Details

- APFP Designation has not been renewed from Year \_\_\_\_\_
- Reinstatement of APFP Designation from Year \_\_\_\_\_ to Year \_\_\_\_\_
- Submit this reinstatement form together with a completed APFP Designation Renewal Application Form to IFPHK.
- Pay the following APFP designation annual fee and reinstatement fee:



Reinstatement fee	: HK\$175
Annual fee	: HK\$600 per year x _____ years = HK\$ _____
<b>Total</b>	<b>: HK\$ _____</b>

- Fulfill 10 credits (for year 2008 and before) / 15 credits (for year 2009 and after) continuing education requirement and the supporting documentary evidence should be provided to IFPHK together with the latest APFP Designation Renewal Application Form.
- Continue to adhere to IFPHK's Code of Ethics and Professional Responsibility.



### Section B: Process and Payment Details

*(Please skip **Section FOUR** of the APFP Designation Renewal Application Form)*

Payment by cheque to: "IFPHK Ltd." (Bank: \_\_\_\_\_ Cheque No.: \_\_\_\_\_)

**OR**

Payment by credit card:       VISA       MasterCard

Card No.:            -

Card Expiry Date:      /   (MM / YY)

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Section C: Ethics Declaration**

As a supplement to “Section Three: Ethics Declaration” of the APFP Designation Renewal Application Form, I understand that all declarations made by me cover the whole reinstatement period.



Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Checklist:**



- Reinstatement form completed and signed.
- APFP Designation Renewal Application Form completed and signed.
- Payment arranged.
- CE attendance records and supporting documentary evidence attached.

**Please complete this form and submit it with a completed APFP Designation Renewal Application Form (latest version) and continuing education supporting documentary evidence in person or by mail to the Institute of Financial Planners of Hong Kong, Unit 2601, 26<sup>th</sup> Floor, Bank of East Asia Harbour View Centre, 56 Gloucester Road, Wanchai, Hong Kong.**

For Official Use Only					
Date Received	Data Entry	Completed with all info	Payment	Evaluation	Approval
		<input type="checkbox"/> Yes <input type="checkbox"/> No	To F&A on: Confirmed on:		
<b>Follow up/ Remarks:</b>					